



**Sagol School
of Neuroscience**
Tel Aviv University

Instructions for Submission of Thesis and Completion of Degree Requirements for MSc Students at the Sagol School of Neurosciences

Thesis subject will be determined in consultation with the supervisor.

Upon completion of the thesis it will be submitted to the supervisor for approval.

Following the supervisor's approval, the student will submit a PDF copy of the thesis to the School secretariat and present a digital or printed copy of the thesis (according to requirements) .

Instructions for Writing the Thesis for a University MSc degree

The thesis should be written in Hebrew or English and printed (on A4 paper, 1.5 line spacing, 12 font). It should be no longer than 100 pages, excluding bibliography and appendices.

Structure of written thesis

- **Front page – in Hebrew and English on the right or left of the work according to the thesis main language (see examples at the end of this document)**
- **Abstract – in Hebrew and English, covering 1-2 pages (on the side of the work according to the thesis main language)**
- **Table of Contents**

- **Introduction** – A full description of the data sources on which the study is based; presentation of the research topic; and justification for the study
- **Hypothesis and Research Aims**
- **Methods and Materials** – Detailed description of the materials and work methods to be employed during the research
- **Results** – Detailed description of the results of the experiments, and their analyses performed in order to draw conclusions
- **Discussion** – An in-depth discussion of the conclusions drawn and of the scientific evidence in support of them.
- **Summary**
- **Appendices** (Figures and Tables) – If not presented in the body of the text.
- **List of References** quoted in the text, incorporating the following details: author(s)' name(s), title of journal, volume and page numbers.

Thesis evaluation

The supervisor will provide the School secretariat with a list of potential judges for the MSc work, one of whom should be external to the Department to which the supervisor belongs.

The thesis will be examined by the supervisor(s) and two judges. In cases of more than one supervisor, the evaluations of the two supervisors will be averaged.

Each judge will provide two grades: one for the written work and one for the final exam.

The grade for the written work will be provided by each judge separately to the School secretariat on a specific form, prior to the date of the oral examination.

The grade for the oral examination will be provided following the final exam.

Final exam

Following submission of the written Master's thesis the student will defend their thesis before a panel of judges (final exam).

The exam is conditional upon the thesis grade having first been provided to the School secretariat.

The exam will take place at the latest within one month following submission to the School secretariat of the thesis in its final form.

The student will be permitted to take the final exam only after completing all obligations with the School secretariat regarding completion of their studies, e.g.: fulfilment of study obligations and submission (by email) of a copy of the thesis signed by the supervisor.

Following the final exam and completion of any required changes to the work, the student will present the work to the secretariat in its final form in PDF format, via email. The student's ID number should NOT appear on the work.

Coordinating the final exam date

The Department committee will inform the supervisor regarding the recommended judges, and the supervisor will inform them and obtain their agreement to serve as judges.

The student will coordinate with the supervisor and judges regarding a date for the final exam, which must be within one month of submission of the written work to the School secretariat.

Completion of MSc degree

Following the final exam and introduction of required changes to the written thesis, the student will send a PDF file of the thesis in its final form, along with the form signed by the supervisor confirming submission of the thesis in digital format.

Following receipt of the grades for the written thesis and the exam, the student will initiate a computerised “round-robin” via the student’s own personal data system. The student will be eligible to receive the MSc degree only after completing the “round robin” form.

Composition of the final grade for the degree

The final grade will be composed of 40% course grades and 60% thesis grade (30% thesis and 30% defence of thesis).

The grade (for both exam and written thesis) cannot be changed following submission of the grades by the judges to the School secretariat.

Good luck!